



A Meeting of the  
**BOARD OF DIRECTORS  
 OF THE  
 CENTRAL COAST WATER AUTHORITY**

will be held at 9:00 a.m., on Thursday, February 23, 2023  
 via URL: <https://meetings.ringcentral.com/j/1476480841>  
 or via telephone by dialing 1(623) 404-9000 and entering code #147 648 0841

In response to the spread of the COVID-19 virus, Governor Newsom declared a state of emergency which directly impacts the ability of legislative bodies and the public to meet safely in person. To help minimize the potential spread of the COVID-19 virus, the CCWA Board of Directors shall consider whether to hold this public meeting telephonically pursuant to the requirements of Government Code section 54953(e), as amended by Assembly Bill 361 (2021). The CCWA Board of Directors and public will participate in this meeting by video call or telephone.

Eric Friedman  
 Chairman

Jeff Clay  
 Vice Chairman

Ray A. Stokes  
 Executive Director

Brownstein Hyatt  
 Farber Schreck  
 General Counsel

*Member Agencies*

City of Buellton

Carpinteria Valley  
 Water District

City of Guadalupe

City of Santa Barbara

City of Santa Maria

Goleta Water District

Montecito Water District

Santa Ynez River Water  
 Conservation District,  
 Improvement District #1

*Associate Member*

La Cumbre Mutual  
 Water Company

Public Comment on agenda items may occur via video call or telephonically, or by submission to the Board Secretary via email at [lhw@ccwa.com](mailto:lhw@ccwa.com) no later than 8:00 a.m. on the day of the meeting. In your email, please specify (1) the meeting date and agenda item (number and title) on which you are providing a comment and (2) that you would like your comment read into the record during the meeting. If you would like your comment read into the record during the meeting (as either general public comment or on a specific agenda item), please limit your comments to no more than 250 words.

Every effort will be made to read comments into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment and do not specify that you would like this comment read into the record during the meeting, your comment will be forwarded to Board members for their consideration.

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available on the CCWA internet web site, accessible at <https://www.ccwa.com>.

**I. Call to Order and Roll Call**

- II. \* Resolution No. 23-02 of the Board of Directors of the Central Coast Water Authority Authorizing Remote Teleconference Meetings of the Board of Directors And All Subordinate Bodies Under the Ralph M. Brown Act**  
*Staff Recommendation:* Adopt Resolution No. 23-02 of the Board of Directors of the Central Coast Water Authority Authorizing Remote Teleconference Meetings of the Board of Directors and All Subordinate Bodies under the Ralph M. Brown Act.

**III. Public Comment – (Any member of the public may address the Board relating to any matter within the Board’s jurisdiction. Individual Speakers may be limited to three minutes; all speakers to a total of fifteen minutes.)**

**IV. Consent Calendar – For Approval**

- \* A. Minutes of the January 26, 2023 Regular Meeting
  - \* B. Bills
  - \* C. Controller’s Report
  - \* D. Operations Report
- Staff Recommendation:* Approve the Consent Calendar

**V. Executive Director’s Report**

- A. Water Supply Situation Report  
*Staff Recommendation:* Informational item only.

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 Buellton, CA 93427  
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[www.ccwa.com](http://www.ccwa.com)

*Continued*

\* Indicates attachment of document to original agenda packet.

- \* B. CCWA Staff Salary Range Realignment  
*Staff Recommendation:* Authorize adjustment to the CCWA Salary and Grade Ranges to place the Water Treatment Plant Supervisor, Safety and Environmental Specialist and Maintenance Superintendent at salary grade 38.
- \* C. CCWA Succession Planning and Operational Changes  
*Staff Recommendation:* Approve the staff recommendation to include two new positions in the CCWA FY 2023/24 Budget, and authorize the Executive Director to engage a management recruiting firm to assist in the talent search for the Operations Manager at an amount not to exceed \$19,000.
- D. State Water Contractors Update  
*Staff Recommendation:* Informational item only.
- E. Legislative Report  
*Staff Recommendation:* Informational item only.

**VI. Reports from Board Members for Information Only**

- \* A. Goleta Water District Appointment of Farfalla Borah Director and Kathleen Werner Alternate Director

**VII. CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code section 54956.9(d) (1)  
Name of case: Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al. (Case No. 21CV02432)

*Agenda Item VII, the Closed Session is anticipated to take 30 minutes.*

**VIII. Return to Open Session**

- A. Report on Closed Session Actions (if any)

**IX. Items for Next Regular Meeting Agenda**

**X. Date of Next Regular Meeting: March 23, 2023**

**XI. Adjournment**

## RESOLUTION NO. 23-02

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE CENTRAL COAST WATER AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS AND ALL SUBORDINATE BODIES UNDER THE RALPH M. BROWN ACT

**WHEREAS**, the Central Coast Water Authority (Authority) is committed to preserving and fostering public access and participation in meetings of the Board of Directors (Board) and all Authority subordinate bodies, as required by the Ralph M. Brown Act (Gov. Code § 54950 et seq.) (Brown Act), so that any member of the public may attend and participate as the bodies conduct the public's business; and

**WHEREAS**, the Brown Act contains special provisions for remote teleconference participation in meetings when the Governor has declared a state of emergency pursuant to Government Code section 8625, and either state or local official have imposed or recommended measures to promote social distancing, or an in-person meeting would present imminent risks to the health and safety of attendees; and

**WHEREAS**, such conditions now existing with the County of Santa Barbara (County). On March 4, 2020, Governor Gavin Newsom issued a Proclamation of a State of Emergency for the COVID-19 pandemic. The County Health Officer and Public Health Director issued a Health Officials AB 361 Social Distance Recommendation, dated September 28, 2021, encouraging remote teleconference options for public meetings as an effective and recommended social distancing measure to facilitate public participation while protecting participants and others from COVID-19; and

**WHEREAS**, COVID-19 continues to threaten the health and lives of County residents, notwithstanding the County's vaccination rates; and

**WHEREAS**, COVID-19 continues to directly impact the ability of the Board and public to meet safely in person, for among other reasons, the compact Board meeting room that limits the available space for effective social distancing; and

**WHEREAS**, on January 4, 2023, Governor Newsom issued a Proclamation of a State of Emergency for severe winter storm events in January that caused damage and degradation to highways, roads, levees, culverts and other infrastructure in the County that impacts public health and safety, and may may trigger immediate responses by Authority Board members and members of subordinate bodies should said infrastructure experience further damage, degradation or failure; and

**WHEREAS**, in the interest of public health and safety, and in response to the Governor's Proclamation of a State of Emergencies and local recommendations for measures to promote social distancing, the Board finds it necessary to invoke the

provisions of Government Code Section 54953, subdivision (e), related to teleconferencing; and

**WHEREAS**, this Resolution is exempt from the California Environmental Quality Act (CEQA) pursuant to the “common sense” exemption to environmental review under Section 15061 subdivision (b)(3) of Title 14 of the California Code of Regulations (CEQA Guidelines) because remote teleconference meetings during a declared state of emergency do not have the potential for causing a significant effect on the environment.

**NOW THEREFORE, THE BOARD OF DIRECTORS DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**Section 2.** Remote Teleconference Meetings. The Board and all Authority subordinate bodies shall conduct their meetings with remote teleconference participation in the manner authorized by Government Code Section 54953, subdivision (e), and in compliance with the requirements to provide public access in Government Code Section 54953, subdivision (e)(2).

**Section 3.** Effective Date. This Resolution shall take effect immediately upon its adoption and shall be effective until March 25, 2023, or such time as the Board of the Authority adopts findings in accordance with Government Code Section 54953, subdivision (e)(3) to extend the time during which meetings may continue to be held via remote teleconference in compliance with that section.

**PASSED AND ADOPTED** by the Board of Directors of the Central Coast Water Authority, this 23rd day of February, 2023, by the following vote:

\_\_\_\_\_  
Eric Friedman, Chairman

Attest:

APPROVED AS TO FORM:  
Brownstein Hyatt Farber Schreck LLP

\_\_\_\_\_  
Elizabeth Watkins  
Secretary to the Board of Directors

\_\_\_\_\_  
Stephanie Osler Hastings

	VOTING PERCENTAGE	AYE	NAY	ABSTAIN	ABSENT
City of Buellton	2.21%	_____	_____	_____	_____
Carpinteria Valley Water District	7.64%	_____	_____	_____	_____
Goleta Water District	17.20%	_____	_____	_____	_____
City of Guadalupe	1.15%	_____	_____	_____	_____
Montecito Water District	9.50%	_____	_____	_____	_____
City of Santa Barbara	11.47%	_____	_____	_____	_____
City of Santa Maria	43.19%	_____	_____	_____	_____
Santa Ynez River Water Conservation District, Improvement District No. 1	7.64%	_____	_____	_____	_____

**MINUTES OF THE  
CENTRAL COAST WATER AUTHORITY  
BOARD OF DIRECTORS**

**January 26, 2023**

The Board meeting was conducted pursuant to California Government Code Section 54953 subdivision (e), due to the Governor’s proclaimed state of emergency and local officials’ recommended “social distancing” measures in response to the COVID-19 pandemic. Board members participated in this meeting by video call or telephone. Public Comment on agenda items also occurred telephonically.

Ms. Lisa Watkins, CCWA Board Secretary, confirmed that all Board members could hear each other, had received a copy of the meeting agenda, and could hear the proceedings.

**I. Call to Order and Roll Call**

Chairman Friedman called the Central Coast Water Authority (CCWA) Board of Directors meeting to order at 9:01 AM.

CCWA member agencies with voting privileges were represented by:

<u>Representative</u>	<u>Agency/City</u>	<u>Voting %</u>
Jeff Clay	Santa Ynez River Water Conservation District, ID #1	7.64%
Ken Coates	Montecito Water District	9.50%
Eric Friedman	City of Santa Barbara	11.47%
Farfalla Borah	Goleta Water District	17.20%
Shirley Johnson	Carpinteria Valley Water District	7.64%
John Sanchez	City of Buellton	2.21%
Mike Cordero	City of Santa Maria	43.19%

**II. Resolution No. 23-01 of the Board of Directors of the Central Coast Water Authority Authorizing Remote Teleconference Meetings of the Board of Directors And All Subordinate Bodies Under the Ralph M. Brown Act**

CCWA staff requested adoption of Resolution No. 23-01 with specific findings to continue to hold remote teleconference meetings during the COVID-19 pandemic pursuant to amendments to the Ralph M. Brown Act (Brown Act) by Assembly Bill (AB) 361.

Upon a motion by Director Borah, seconded by Director Coates and carried following a roll call vote, with Directors Borah, Clay, Coates, Cordero, Friedman, Johnson, and Sanchez in favor and none opposed, the Board adopted Resolution No. 23-01 of the Board of Directors of the Central Coast Water Authority Authorizing Remote Teleconference Meetings of the Board of Directors and All Subordinate Bodies under the Ralph M. Brown Act.

**III. Closed Session**

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Government Code section 54956.9(d) (1)

Name of case: Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al. (Case No. 21CV02432)

- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2)  
December 5, 2022 Letter from Santa Barbara County Counsel to CCWA Board  
Secretary re. Claim by Santa Barbara County Flood Control and Water Conservation  
District pursuant to Government Code section 905

The Board went to closed session at 9:05 AM.

**IV. Return to Open Session**

The Board reconvened from closed session at 9:45 AM.

Ms. Stephanie Hastings, CCWA General Counsel, stated CCWA received a claim from Santa Barbara County Flood Control and Water Conservation District (SBCFC&WCD) dated December 5, 2022 pursuant to Government Code section 905. The claim related to invoices #642 and #642A sent to CCWA by the SBCFC&WCD. During closed session the Board reviewed, considered and rejected the claim and authorized Ms. Hastings to notify SBCFC&WCD of this action.

**V. Public Comment**

There was no public comment related to items not on the agenda.

**VI. Consent Calendar**

- A. Minutes of the October 27, 2022 Regular Meeting
- B. Bills
- C. Controller's Report
- D. Operations Report

A motion to approve the Consent Calendar was made by Director Coates, seconded by Director Sanchez and carried following a roll call vote, with Directors Borah, Coates, Cordero, Friedman, Johnson, and Sanchez in favor and none opposed.

**VII. Executive Director's Report**

- A. Water Supply Situation Report

Precipitation indexes for California were reviewed showing the dramatic improvement in the water supply situation after recent rainstorms. The current precipitation and reservoir storage levels are well above historical average, and the snow water content is exceeding all historical data. Mr. Stokes stated that DWR will be increasing the State Water Project allocation to 30% later in the day.

CCWA will be receiving an additional 1,000 AF of water in an exchange with San Luis Obispo County, pursuant to the terms of the CCWA/SLO County Transfer Agreement approved in 2022.

The operational challenges related to the installation and removal of CCWA's extension pipeline at Bradbury Dam were reviewed by Mr. John Brady, CCWA Deputy Director.

The possibility of San Luis Reservoir spilling was discussed, and Mr. Stokes stated that the possibility of spilling was present, and member agencies with carryover water should consider options for taking carryover water or using the carryover water to pay water debt.

B. 2023 Supplemental Water Purchase Program

Four project participants have expressed an interest in the 2023 Supplemental Water Purchase Program (SWPP), and 4,300 AF of water were requested. The possible sources will include Yuba Accord purchases, purchases from other State Water Project contractors, and internal CCWA transfers.

C. SWP Infrastructure Overview

Manny Bahia, Infrastructure Manager for the State Water Contractors (SWC), provided an overview of the State Water Project (SWP) infrastructure, the SWC objectives, challenges, compounding factors, and the project facilities, including issues such as subsidence and aging facilities.

D. Calendar Year 2023 CCWA Goals and Objectives

Mr. Stokes provided a presentation of the proposed goals and objectives and requested input from Board members on any other matters that CCWA staff should investigate.

No action was requested.

E. Letter to USBR Requesting Commencement of Negotiations for Warren Act Contract

CCWA requested via letter on January 19, 2023 that the USBR begin negotiations and the associated environmental review processes for a long term contract to delivery SWP water to the Cachuma Project for delivery to CCWA's South Coast Participants.

No action was requested

F. Cost Allocation of Nipomo and Tank 5 Dosing Facilities

CCWA staff proposed that the costs of Nipomo and Tank 5 Dosing Facilities whose construction was authorized at the October 27, 2022 Board meeting be allocated 50% to the financial reach in which the facilities were located and 50% to the Water Treatment Plant subject to the Regional Water Treatment Plant Allocation and the Santa Ynez Exchange Agreement adjustments. This cost allocation proposal was recommended based on the fact that the new facilities are intended to maintain water potability and that there is a direct impact on the South Coast water agencies because pumping into Lake Cachuma has been impacted in order to maintain water quality upstream of the Santa Ynez Pumping Plant.

The Operating Committee recommended Board approval of the proposed cost allocation at it's January 12, 2023 meeting.



A motion to approve allocation of the costs of the Nipomo and Tank 5 chemical dosing facilities as follows: 50% to the Water Treatment Plant subject to the Regional Water Treatment Plant Allocation and the Santa Ynez Exchange Agreement adjustments and 50% to the financial reaches in which the dosing facilities are located was made by Director Coates, seconded by Director Borah and carried following a roll call vote, with Directors Borah, Coates, Cordero, Friedman, Johnson, and Sanchez in favor and none opposed.

G. Finance Committee

1. Second Quarter 2022/23 Investment Report

Ms. Dessilava Mladenova, CCWA Controller, reported as of December 31, 2022 the investment portfolio totaled \$51.5 million and had an effective rate of return of 2.17% on an average daily balance for the month of December 2022 of about \$52 million. The investments were comprised of the State of California Local Agency Investment Fund (LAIF), (\$50.1 million), and Montecito Bank & Trust money market accounts (\$1.4 million).

All investments during the quarter complied with the CCWA investment policy provisions and current pro forma projections indicate that the Authority will have sufficient cash with which to operate for the next six months.

Upon a motion by Director Borah, seconded by Director Johnson and carried following a roll call vote with Directors Borah, Coates, Cordero, Friedman, Hansen, Johnson, and Sanchez in favor and none opposed, the Board approved the FY 2022/23 Second Quarter Investment Report.

2. FY Ended June 30, 2022 and 2021 Annual Comprehensive Financial Report

The CCWA Comprehensive Annual Financial Report for the fiscal years ended June 30, 2022 and 2021 was included in the meeting materials and is available on the CCWA website. An overview and summary of the CAFR is provided in Management's Discussion and Analysis in the report. CCWA's auditor, Glenn Burdette, expressed an unqualified opinion.

Upon a motion by Director Sanchez, seconded by Director Coates and carried following a roll call vote with Directors Borah, Coates, Cordero, Friedman, Hansen, Johnson, and Sanchez in favor and none opposed, the Board approved the FY Ended June 30, 2022 and 2021 Annual Comprehensive Financial Report.

3. FY 2023/24 Budget Preparation Schedule

Ms. Mladenova stated the Budget Process had begun and would continue through February. A graphic showing the budget cycle was included in the Finance Committee meeting materials for the information of the Board.

No action was requested.

H. State Water Contractors Update

The State Water Contractors have been focused on drought planning, and now on dealing with the additional water after the recent storms. Voluntary agreement implementation negotiations are also moving forward.

No action was requested.

I. Legislative Report

Mr. Stokes noted that the legislature was not in session, however; he suggested that CCWA consider having SWC's legislative analyst provide a report to the Board at a future meeting.

J. JPIA President's Special Recognition Award

CCWA has received recognition from its insurer, JPIA, for its low loss ratios in workers compensation, property and liability claims for 2022.

No action was requested.

**VIII. Reports from Board Members for Information Only**

The notifications from CCWA member agencies related to board member appointments were included in the meeting materials.

There were no other reports from Board members.

**IX. Items for Future Meeting Agendas**

The recommended social distancing measures are expected to continue through February, however, new Brown Act requirements related to public meetings have also come into effect beginning in January 2023. Following discussion, the Board determined that it would continue to meet remotely at least through February.

**X. Date of Next Regular Meeting: February 23, 2023**

**XI. Adjournment**

The meeting was adjourned at 11:43 PM.

Respectfully submitted,

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Elizabeth Watkins  
Secretary to the Board



# CENTRAL COAST WATER AUTHORITY

## Normal and Recurring Costs

Bills for Ratification -January 2023

VENDOR	INVOICE AMOUNT	DESCRIPTION
<b>GENERAL &amp; ADMINISTRATIVE EXPENSES</b>		
Aschle, Jason	54.12	Reimbursable expenses - Certification expense
Bank of America Business Card	1,169.02	Travel and Meetings
Cardmember Service	16.00	Publications, subscriptions, postage
Cardmember Service	1,027.17	Travel and Meetings
Federal Express	186.52	Express shipping
National Safety Council	425.00	NSC Membership Dues FY 2022-2023
Petersen, Tom	105.00	Reimbursable expenses - Certification Renewal
Pitney Bowes	1,000.00	Postage - postage machine
Sorenson, Robert	75.00	Reimbursable expenses - Certification Renewal
State Water Project Contracts Authority	6,146.00	MWQI FY 2022-2023
United Parcel Service	60.61	Shipping expenses
US Bank	182.85	Staff Meeting & Travel
US Bank	460.00	GFOA Renewal
Valley Oaks Printing	315.17	Address Labels
	<u>\$ 11,222.46</u>	<b>Total General &amp; Administrative</b>
<b>MONITORING EXPENSES</b>		
Aramark	170.00	Lab supplies
Culligan Industries Water Systems	85.00	Lab supplies
Eurofins Eaton Analytical	60.00	Lab testing
Hach Company	772.39	Lab supplies
VWR International	567.05	Lab supplies
	<u>\$ 1,654.44</u>	<b>Total Monitoring Expenses</b>
<b>OFFICE EXPENSES</b>		
Bank of America Business Card	733.84	Office and kitchen supplies
Deluxe Business Checks & Solutions	194.27	Office supplies
Utrex Business Products	177.79	Office supplies
	<u>\$ 1,105.90</u>	<b>Total Office Expenses</b>
<b>OTHER EXPENSES</b>		
Airgas USA, LLC	77.65	Equipment Rental
Bank of America Business Card	126.43	Computer Supplies
Brady, John	75.85	Cell Phone Accessories
Brownstein Hyatt Farber	3,110.50	Legal Services
Cal Coast Irrigation, Inc.	145.40	Bradbury Lakeside Extension Project
Comcast	361.40	Internet Service
CompuVision	1,107.00	Semi Annual Spam Filtering
CompuVision	1,990.00	Datto Cloud Backup (2 months)
CompuVision	4,329.50	EndPoint Detection (2 months)
CompuVision	11,370.00	Managed Service Agreement (2 months)
Cushman Contracting Corp.	23,128.68	Bradbury Pipe Removal
De Lage Landen Financial Services	451.79	Copier Lease - BAO and WTP
Harrison Hardware	66.78	Bradbury Lakeside Extension Project
HDR Engineering, Inc.	13,642.05	Concrete Assessment for WTP
ISCO Industries Inc.	1,066.73	Cachuma Alternate Release Point
ISCO Industries Inc.	9,595.81	Bradbury Lakeside Extension Project
JWC & Welding Inc	20,942.90	Bradbury Lakeside Extension Project
JWC & Welding Inc	37,750.00	Bradbury Dam Bypass Pipeline
Marborg Industries	564.01	Tank 5/Tank 7/Tank 2/ EDV/Bradbury Dam/SoCal TO/Lakeside Ext
Pitney Bowes Global Financial	294.70	Postage Machine Lease



# CENTRAL COAST WATER AUTHORITY

## Normal and Recurring Costs

Bills for Ratification -January 2023

VENDOR	INVOICE AMOUNT	DESCRIPTION
Rain for Rent	2,664.76	Bradbury Dam - equipment rental
United Rentals North America, Inc.	2,404.41	Equipment Rental - Bradbury Pipe Removal
US Bank	155.93	Miscellaneous Bradbury Lakeside Extension Project
Valley Tool Rentals	318.84	Equipment Rental
Wilson Creek Communications	310.00	Internet Service (2 months)
	<b>\$ 136,051.12</b>	<b>Total Other Expenses</b>
<b>OTHER MISCELLANEOUS EXPENSES</b>		
COMB-Warren Act Trust Fund	21,242.00	Trust Fund Quarterly payment
Department of Water Resources	13,598,629.00	Variable OMP&R, Delta Water & Transport Charge
	<b>\$ 13,619,871.00</b>	<b>Total Other Miscellaneous Expenses</b>
<b>PERSONNEL EXPENSES</b>		
ACWA/JPIA	16,268.70	Workers Compensation Insurance
CalPERS Health	40,782.39	Health Insurance
CalPERS Retirement	37,446.58	Pension Contributions
CCWA Payroll Wages/Taxes	287,057.52	Gross Payroll Wages/Taxes
Dental/Vision Payments	1,599.80	Dental/Vision Benefits
MetLife SBC Insurance	1,823.79	Life Insurance
Other Misc Employee Benefits	3,418.03	Vehicle, Uniform and Cafeteria Plan Benefits
Standard Insurance Company	1,381.82	Disability Insurance
	<b>\$ 389,778.63</b>	<b>Total Personnel Expenses</b>
<b>PROFESSIONAL SERVICES</b>		
Brownstein Hyatt Farber	71,072.26	Legal Services
Elecsys International LLC	150.00	Monitor Rectifiers
Mid-Coast Fire Protection Inc.	2,407.75	Safety, Annual fire extinguisher service
R. Bruce Coggin	3,071.72	Safety Consultant
Risk Management Professionals	6,616.25	WTP Compliance Audit
Samba Holdings, Inc.	95.18	DMV driver reports
State Water Resources Control	26,004.01	Annual Permit Fee 2022/2023
Stradling Yocca Carlson & Rauth&	592.50	Legal - Employee Matters/General Matters
Underground Service Alert	60.25	New USA tickets (2 months)
	<b>\$ 110,069.92</b>	<b>Total Professional Services</b>
<b>CIP PROJECTS - MATERIALS &amp; OVERHEAD</b>		
Cannon Corporation	7,819.01	WTP PLC Upgrade
Cannon Corporation	7819.01	WTP PLC Upgrade Bid Document Preparation
Fourcroy Engineering	7,722.00	Nipomo Dosing Site
REP Com Intl, LLC	6,658.18	Locator and Toning Packages
Smith MEP	6,072.01	WTP Heating Ventilation and Air Conditioning System
Southland Water Technologies	32,841.62	Nipomo Dosing Site
Steven Engineering Inc.	411.98	WTP PLC Upgrade
Steven Engineering Inc.	4,248.37	Nipomo Dosing Site
Water America, LLC	16,773.46	Nipomo Dosing Site
Winner Chevrolet	76,344.20	Distribution O&M Crew Truck - Replaces D073
	<b>\$ 158,890.83</b>	<b>Total CIP Project - Materials and Overhead</b>
<b>REPAIRS &amp; MAINTENANCE</b>		
Bank of America Business Card	36.04	Vehicles repairs and maintenance
Bank of America Business Card	53.33	Equipment repairs and maintenance
Grainger Inc.	67.08	Parts, repairs and maintenance



# CENTRAL COAST WATER AUTHORITY

## Normal and Recurring Costs

Bills for Ratification -January 2023

VENDOR	INVOICE AMOUNT	DESCRIPTION
Ferguson Enterprise, Inc.	73.15	Equipment repairs and maintenance
Paso Robles Chevrolet	80.61	Vehicle maintenance
Digi-Key Electronics	92.03	Equipment repairs and maintenance
City of Buellton	96.89	Landscape maintenance - water
Lowe's	110.93	Parts, repairs and maintenance
Delta Liquid Energy	127.20	Propane
Big Brand Tire & Service	128.30	Vehicle maintenance
Linde Gas & Equipment Inc	134.77	Equipment repairs and maintenance
Carquest Auto Parts	136.96	Auto parts and supplies
Brezden Pest Control, Inc	165.00	Pest Control Spraying - WTP
Procure Janitorial Supply	196.83	Janitorial supplies - WTP
Ultrex Business Products	221.60	Copier maintenance
Western Exterminator Co	255.35	Pest control spraying - BAO and SYPS
Home Depot	357.79	Parts, repairs and maintenance
Progressive Greenery	365.00	Landscape maintenance - WTP
Anthony's Tire Store	410.01	Vehicle maintenance
Hach Company	542.13	Parts, repairs and maintenance
Powder Coating USA	598.13	Equipment repairs and maintenance
US Bank	1,060.23	Vehicle repairs and maintenance
Aramark	1,095.48	Building maintenance supplies
Coverall North America, Inc	1,402.00	Janitorial service - BAO/SYPS
D&H Water Systems Inc.	2,398.58	Equipment repairs and maintenance
Rio Vista Chevrolet	3,409.24	Vehicle maintenance
	<b>\$ 13,614.66</b>	<b>Total Repairs &amp; Maintenance</b>
<b>SUPPLIES &amp; EQUIPMENT</b>		
Aramark	1,439.80	Uniform expenses
Astra Industrial Services Inc	150.00	Annual Backflow Test Kit
Bank of America Business Card	11.61	Minor tools
Bank of America Business Card	111.41	Safety supplies
Chemtrade Chemicals US, LLC	9,635.36	Chemicals - WTP
Grainger Inc.	1,123.35	Minor tools, equipment & maintenance supplies, safety supplies
Harrison Hardware	233.27	Maintenance supplies and hardware
Home Depot	551.83	Minor tools, equipment & maintenance supplies
Univar Solutions USA, Inc.	26,770.23	Chemicals - WTP
US Bank	740.43	Maintenance supplies, Minor Tools, Safety Supplies
WEX Bank - Wright Express	4,765.89	Fuel - Autos
	<b>\$ 45,533.18</b>	<b>Total Supplies &amp; Equipment</b>
<b>UTILITIES</b>		
City of Buellton	206.70	Water - BAO
Delta Liquid Energy	4,718.28	Propane gas
First Choice Technology	14.20	Phone - Long distance carrier, 800#
Marborg Industries	340.51	Waste Disposal - BAO/Trash roll off
Pacific Gas & Electric	34,042.95	Utilities - BAO/SYPS/WTP
San Miguel Garbage Company	248.12	Waste Disposal - WTP
Santa Ynez River Water Conservation	181.91	Water - SYPS
SoCalGas	810.33	Natural Gas - BAO
Surfnet Communications, Inc.	75.00	Wireless Internet - Chorro
Verizon Wireless	850.17	Cell phone charges
	<b>\$ 41,488.17</b>	<b>Total Utilities</b>



# CENTRAL COAST WATER AUTHORITY

## Bills for Approval

<b>VENDOR</b>		<b>INVOICE AMOUNT</b>	<b>DESCRIPTION</b>
State of California DWR	\$	1,692,637.00	Capital Cost and Minimum OMP&R Charges -February '23
<b>Subtotal - Bills for Approval</b>	<b>\$</b>	<b>1,692,637.00</b>	



## Statements of Net Position

### ASSETS

	<u>January 31, 2023</u>	<u>December 31, 2022</u>
<b><u>Current Assets</u></b>		
Cash and investments	\$ 7,242,253	\$ 7,926,454
Accounts Receivable (Note 1)	263	263
Accrued interest receivable	97,982	271,497
Other assets	2,158,285	2,181,533
<b>Total Current Assets</b>	<b>9,498,783</b>	<b>10,379,746</b>
<b><u>Restricted Assets</u></b>		
Operations and Maintenance Reserve Fund (Note 2)	2,022,477	2,012,101
DWR Reserve Fund (Note 3)	5,772,184	5,742,571
Rate Coverage Reserve Fund (Note 4)	9,601,020	9,551,764
Department of Water Resources (Note 5a)	8,153,657	21,587,573
CCWA and DWR Variable Fund (Note 5b)	3,844,325	3,347,486
Credits Payable (Note 6)	875,546	872,000
Escrow Deposits (Note 7)	518,709	516,048
<b>Total Restricted Assets</b>	<b>30,787,919</b>	<b>43,629,543</b>
<b><u>Property, Plant and Equipment</u></b>		
Construction in progress (Note 8)	1,908,086	1,697,509
Fixed assets (net of accumulated depreciation)	85,841,437	86,047,306
<b>Total Property, Plant and Equipment</b>	<b>87,749,523</b>	<b>87,744,814</b>
 <b>Total Assets</b>	 <b>\$ 128,036,225</b>	 <b>\$ 141,754,104</b>



# Statements of Net Position

## LIABILITIES AND FUND EQUITY

	<u>January 31, 2023</u>	<u>December 31, 2022</u>
<b><u>Current Liabilities</u></b>		
Accounts Payable	\$ 222,592	\$ 81,089
DWR and Warren Act Charge Deposits (Note 5a)	8,153,657	21,587,573
CCWA & DWR Variable Charge Deposits (Note 5b)	3,844,325	3,347,486
Other liabilities	2,442,482	2,509,534
DWR Reserve Fund	5,772,184	5,742,571
Rate Coverage Reserve Fund	9,495,379	9,495,379
Unearned Revenue	93,195	206,550
Credits Payable to Project Participants	1,098,730	989,690
<b>Total Current Liabilities</b>	<u>31,122,544</u>	<u>43,959,871</u>
<b><u>Non-Current Liabilities</u></b>		
OPEB Liability	1,152,944	1,152,944
Escrow Deposits	518,709	516,048
Net Pension Liability	1,604,954	1,604,954
<b>Total Non-Current Liabilities</b>	<u>3,276,607</u>	<u>3,273,946</u>
<b><u>Commitments and Uncertainties</u></b>		
<b><u>Net Assets</u></b>		
Contributed capital, net (Note 9)	22,562,433	22,562,433
Retained earnings	71,074,641	71,957,854
<b>Total Net Assets</b>	<u>93,637,074</u>	<u>94,520,287</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 128,036,225</u>	<u>\$ 141,754,104</u>





# Statements of Revenues, Expenses and Changes in Net Position

	January 31, 2023	December 31, 2022
<b><u>Operating Revenues</u></b>		
Operating reimbursements from project participants	\$ 12,971,709	\$ 12,701,290
Other revenues	5,350	2,627
<b>Total Operating Revenues</b>	12,977,058	12,703,917
<b><u>Operating Expenses</u></b>		
Personnel expenses	3,102,212	2,721,252
Office expenses	12,045	10,939
General and administrative	119,892	98,020
Professional Services	887,492	769,984
Supplies and equipment	765,774	720,000
Monitoring expenses	49,312	47,658
Repairs and maintenance	116,581	103,324
Utilities	408,143	366,655
Depreciation and amortization	1,451,416	1,245,547
Other expenses	750,143	599,512
<b>Total Operating Expenses</b>	7,663,009	6,682,892
<b>Operating Income</b>	5,314,049	6,021,025
<b><u>Non-Operating Revenues</u></b>		
Investment income	597,233	497,303
Gain on sale of fixed assets	28,452	28,452
<b>Total Non-Operating Revenues</b>	625,685	525,755
<b><u>Non-Operating Expenses</u></b>		
Current year credits payable	499,252	225,807
<b>Total Non-Operating Expenses</b>	499,252	225,807
<b>Net Income</b>	5,440,483	6,320,974
<b><u>Retained Earnings</u></b>		
Retained earnings at beginning of period	65,634,158	65,634,158
Retained earnings at end of period	\$ 71,074,641	\$ 71,955,132



# Budget and Actual All Reaches

	January 31, 2023		Percent Expended <sup>(1)</sup>
	Budget	Actual	
<b>Revenues</b>			
Fixed operating assessments <sup>(2)</sup>	\$ 12,025,927	\$ 12,025,927	
Variable operating assessments	2,124,961	945,782	44.51%
Miscellaneous income		5,350	
Investment income		108,897	
<b>Total Revenues</b>	<b>14,150,888</b>	<b>13,085,956</b>	<b>92.47%</b>
<b>Expenses <sup>(2)</sup></b>			
Personnel expenses	5,604,074	3,102,212	55.36%
Office expenses	21,300	12,045	56.55%
General and administrative	292,166	119,892	41.04%
Professional Services	1,495,167	887,492	59.36%
Supplies and equipment	1,428,146	765,774	53.62%
Monitoring expenses	121,234	49,312	40.68%
Repairs and maintenance	317,793	116,581	36.68%
Utilities	1,151,449	408,143	35.45%
Other expenses	738,850	498,399	67.46%
Capital and Non-Capital Expenditures	2,980,709	2,159,830	72.46%
<b>Total Expenses</b>	<b>14,150,888</b>	<b>8,119,680</b>	<b>57.38%</b>
<b>Operating Income</b>	<b>0</b>	<b>4,966,276</b>	
<b>Net Income (Loss)</b>	<b>\$ 0</b>	<b>\$ 4,966,276</b>	

(1) Percent of year expended 58.33%

(2) Includes revenues and expenses for Turnouts and adjusted for carryover revenues from FY 2021/22 to FY 2022/23

Central Coast Water Authority  
**Notes to Financial Statements**  
January 31, 2023

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**Note 1: Accounts Receivable**

Accounts receivable consists of amounts payable by the State Water Project contractors and other miscellaneous receivables.

**Note 2: O&M Reserve Fund**

The O&M reserve fund represents cash reserves for emergency uses. The funding requirement is \$2,000,000 allocated on an entitlement basis for the Santa Barbara County project participants. Investment earnings on O&M reserve fund balances are credited against CCWA O&M assessments.

<u>Project Participant</u>	<u>Amount</u>
City of Guadalupe	\$ 28,462
City of Santa Maria	838,337
Golden State Water Company	25,875
Vandenberg SFB	284,853
City of Buellton	29,911
Santa Ynez ID #1 (Solvang)	77,624
Santa Ynez ID #1	25,874
Goleta Water District	232,870
Morehart Land Co.	10,350
La Cumbre Mutual Water Company	51,743
Raytheon Systems Company	2,587
City of Santa Barbara	155,247
Montecito Water District	155,247
Carpinteria Valley Water District	103,498
TOTAL:	<u>\$ 2,022,477</u>

Central Coast Water Authority  
**Notes to Financial Statements**  
 January 31, 2023

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**Note 3: DWR Reserve Fund**

The DWR Reserve Fund was established to provide a funding source for payments to the State of California Department of Water Resources (DWR) when there is a difference between estimates used to prepare the DWR portion of the annual CCWA budget and the actual amounts billed to the Authority by DWR. Contributions to the DWR Reserve Fund are voluntary. Funding of each participating Project Participant's share of the DWR Reserve Fund will come from a combination of (1) CCWA Operating Expense budget surpluses, if any (2) Interest earnings on funds held in all other accounts on behalf of the participating Project Participant and (3) excess amounts, if any, from any of the DWR Statement of Charges cost components until the funding Target Amount is reached. The Target Amount will be equal to the participating Project Participant's proportional share of a \$10 million allocation of DWR Transportation Minimum OMP&R charges. The following schedule shows the current fund balance of the participating Project Participants.

Project Participant	Amount
City of Guadalupe	\$ 131,105
City of Santa Maria	4,190,001
Golden State Water Company	88,864
City of Buellton	138,028
Santa Ynez ID #1 (Solvang)	341,389
Santa Ynez ID #1	180,393
Morehart Land Co.	48,501
La Cumbre Mutual Water Company	176,639
Raytheon Systems Co.	11,976
City of Santa Barbara	465,289
TOTAL:	\$ 5,772,184

**Note 4: Rate Coverage Reserve Fund Cash Deposits**

The rate coverage reserve fund was established to provide CCWA project participants a mechanism to satisfy a portion of their obligation under Section 20(a) of the Water Supply Agreement to impose rates and charges sufficient to collect 125% of their contract payments. The following schedule shows the current balances plus accrued interest receivable in the rate coverage reserve fund.

Project Participant	Amount
City of Guadalupe	\$ 193,139
City of Santa Maria	5,224,134
City of Buellton	277,920
Santa Ynez ID #1 (Solvang)	639,135
Santa Ynez ID #1	466,069
La Cumbre Mutual Water Company	404,809
Montecito Water District	1,510,580
Carpinteria Valley Water District	869,350
Shandon	15,884
TOTAL:	\$ 9,601,020

Central Coast Water Authority  
**Notes to Financial Statements**  
January 31, 2023

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**Note 5a: Cash and Investments Payment to DWR**

Cash deposits for DWR payments.

<b>Project Participant</b>	<b>Amount</b>
City of Guadalupe	\$ 95,735
City of Santa Maria	2,825,820
Golden State Water Company	86,014
Vandenberg SFB	2,158,827
City of Buellton	102,415
Santa Ynez ID #1 (Solvang)	263,056
Santa Ynez ID #1	96,647
Goleta Water District	885,890
Morehart Land Co.	35,757
La Cumbre Mutual Water Company	174,479
Raytheon Systems Co.	10,186
City of Santa Barbara	524,876
Montecito Water District	536,155
Carpinteria Valley Water District	357,800
TOTAL:	<u>\$ 8,153,657</u>

**Note 5b: Cash Payments for CCWA, Warren Act and DWR Variable Charges**

Cash deposits for payments to CCWA, Warren Act and DWR for Variable Assessments.

<b>Project Participant</b>	<b>Amount</b>
City of Guadalupe	\$ 51,038
City of Santa Maria	1,441,339
Golden State Water Company	41,174
Vandenberg SFB	520,961
City of Buellton	45,148
Santa Ynez ID #1 (Solvang)	104,520
Santa Ynez ID #1	117,717
Goleta Water District	443,319
Morehart Land Co.	21,934
La Cumbre Mutual Water Company	116,084
Raytheon Systems Co.	7,558
City of Santa Barbara	325,797
Montecito Water District	365,233
Carpinteria Valley Water District	242,504
TOTAL:	<u>\$ 3,844,325</u>

Central Coast Water Authority  
**Notes to Financial Statements**  
 January 31, 2023

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**Note 6: Credits Payable**

Credits payable to, or (due from) CCWA project participants for investment earnings and O&M assessment credits.

Project Participant	Amount
City of Guadalupe	\$ 12,366
City of Santa Maria	326,044
Golden State Water Company	12,201
Vandenberg SFB	97,821
City of Buellton	18,167
Santa Ynez ID #1 (Solvang)	47,946
Santa Ynez ID #1	275,356
Goleta Water District	7,913
Morehart Land Co.	1,120
La Cumbre Mutual Water Company	6,148
Raytheon Systems Co.	275
City of Santa Barbara	4,652
Montecito Water District	5,381
Carpinteria Valley Water District	3,524
Shandon	663
Lopez Turnout	25,209
Chorro Turnout	30,762
TOTAL:	<u><u>\$ 875,546.24</u></u>

**Note 7: Escrow Deposits**

Cash deposits from certain project participants as required under the Water Supply Agreements.

Project Participant	Amount
Morehart Land Company	\$ 409,507
Raytheon Systems Company	109,202
TOTAL:	<u><u>\$ 518,709</u></u>

**Note 8: Construction in Progress**

Amounts in construction in progress represent expenditures incurred during FY 2022/23 and amounts retained in construction in progress at January 31, 2023. The following schedule shows the CIP expenditures for CCWA projects.

Financial Reach	Amount
Labor	\$ 109,917
Materials	177,241
Overhead	1,620,927
Project CIP Total:	<u><u>\$ 1,908,086</u></u>

Central Coast Water Authority  
**Notes to Financial Statements**  
January 31, 2023

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**Note 9: Contributed Capital**

Certain project participants elected to pay their share of CCWA project construction costs in cash. The amounts listed below show the capital contributions by project participant less the cost of local facilities and refunds to the project participants.

<b>Project Participant</b>	<b>Amount</b>
Avila Valley Water Company	\$ 15,979
City of Guadalupe	81,119
San Luis Schools	5,608
San Miguelito Water Company	233,605
Golden State Water Company	866,277
City of Santa Maria	13,498,802
Vandenberg SFB	7,861,043
TOTAL:	<u>\$ 22,562,433</u>

**MONTHLY SUMMARY OF MINERAL AND PHYSICAL ANALYSIS  
RAW WATER (RW) AND SETTLED WATER (SW)**

Agenda Item IV.D.  
Board of Directors  
February 23, 2023

System Name: Central Coast Water Authority  
Treatment Plant Name: Polonio Pass Water Treatment Plant

System Number: 4210030  
**January 2023**

Date:	RW pH (SU)	RW Turbidity (NTU)	SW Turbidity (NTU)	RW Odor (TON)	RW Total Coliform (MPN)	RW E. Coli (MPN)	RW Cl- (mg/L)	RW Alkalinity (mg/L)		RW Hardness (mg/L)		RW E.C. (uS/cm)	RW TOC (mg/L)
								Total	Phenol	Total	Ca		
1	8.60	3.30	0.49	NC			NC	NC	NC	NC			
2	*	*	*	*			*	*	*	*			
3	8.48	3.10	0.38	1.5			96	75	0	111	55	467	
4	8.60	3.40	0.52	NC			NC	74	NC	NC	NC		
5	8.50	3.40	0.39	1.0			93	76	0	102	44	4.1	
6	*	*	*	*			*	*	*	*	*		
7	8.52	3.60	0.38	1.0			97	80	0	108	50		
8	8.50	4.10	0.39	1.0			97	76	0	110	50		
9	*	*	*	*			*	*	*	*	*		
10	8.33	4.00	0.71	1.0	20	<1	96	74	1	100	51		
11	8.30	3.90	0.43	1.0			98	74	0	100	50	477	
12	*	*	*	*			*	*	*	*	*		
13	8.30	4.20	0.36	1.0			98	74	0	102	52		
14	*	*	*	*			*	*	*	*	*		
15	8.20	4.60	0.36	1.0			100	74	0	104	50		
16	*	*	*	*			*	*	*	*	*		
17	8.20	7.20	0.41	1.0	7	<1	94	74	0	102	52	436	
18	*	*	*	*			*	*	*	*	*		
19	8.30	8.70	0.54	1.0			97	80	0	102	50		
20	*	*	*	*			*	*	*	*	*		
21	8.30	9.10	1.53	1.0			100	80	0	102	52		
22	*	*	*	*			*	*	*	*	*		
23	8.30	8.60	0.95	1.0	5	<1	96	84	0	100	48	471	
24	8.10	8.50	0.79	1.0			90	74	0	112	54		
25	*	*	*	*			*	*	*	*	*		
26	8.00	7.30	0.65	1.0			97	76	0	114	56		
27	8.00	6.90	0.38	1.0			91	76	0	110	56		
28	*	*	*	*			*	*	*	*	*		
29	7.90	5.90	0.63	1.0			88	74	0	108	56		
30	7.83	5.80	0.95	1.0	6	<1	90	74	0	112	52	408	
31	7.90	5.50	0.67	NC			NC	NC	NC	NC	NC		
<b>Avg:</b>	<b>8.26</b>	<b>5.56</b>	<b>0.60</b>	<b>1.0</b>	<b>10</b>	<b>&lt;1</b>	<b>95</b>	<b>76</b>	<b>0</b>	<b>106</b>	<b>52</b>	<b>452</b>	<b>4.1</b>

NC not collected  
\*shutdown



**MONTHLY SUMMARY OF MINERAL AND PHYSICAL ANALYSIS  
TREATED WATER (TW) & CLEARWELL (CW)**

System Name: Central Coast Water Authority

System Number: 4210030

Treatment Plant Name: Polonio Pass Water Treatment Plant

January 2023

Date:	TW pH (SU)	TW Turbidity (NTU)	Filter Rate (gpm/ft <sup>2</sup> )	CW Odor (TON)	TW Total Coliform	CW Cl- (mg/L)	CW Total Alk (mg/L)	CW Hardness (mg/L)		TW Chlorine (mg/L)		CCB3 Chlorine Free (mg/L)	TW NH3-N (mg/L)		(CCB3 Cl2 Free) / (TW NH3-N Total)	CW E.C. (uS/cm)	TW TOC (mg/L)
								Total	Ca	Total	Free		Total	Free			
1	8.40	0.06	4.53	NC	ABSENT	NC	NC	NC	NC	3.78	0.00	3.90	0.77	0.00	5.0		
2	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
3	8.50	0.05	5.13	0.0	ABSENT	101	70	111	53	3.87	0.00	4.50	0.73	0.00	6.2	592	
4	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
5	8.30	0.06	5.34	0.0	ABSENT	99	70	108	48	3.68	0.00	4.30	0.67	0.00	6.4		2.4
6	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
7	8.23	0.05	5.34	0.0	ABSENT	100	70	102	48	3.93	0.00	4.20	0.73	0.00	5.8		
8	8.33	0.05	5.34	0.0	ABSENT	100	76	110	50	3.73	0.00	4.25	0.69	0.00	6.2		
9	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
10	8.07	0.05	5.34	0.0	ABSENT	102	67	102	53	4.03	0.00	4.06	0.76	0.00	5.3		
11	8.20	0.05	5.34	0.0	ABSENT	98	68	100	50	3.80	0.00	4.20	0.68	0.00	6.2	602	
12	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
13	8.60	0.05	5.82	0.0	ABSENT	98	66	104	50	4.00	0.00	4.15	0.84	0.00	4.9		
14	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
15	8.35	0.05	5.82	0.0	ABSENT	104	68	104	52	4.10	0.00	4.00	0.81	0.00	4.9		
16	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
17	8.05	0.05	5.82	0.0	ABSENT	94	68	112	52	4.25	0.00	4.10	0.74	0.00	5.5	564	
18	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
19	8.33	0.05	5.82	0.0	ABSENT	97	64	106	50	3.50	0.00	4.50	0.70	0.00	6.4		
20	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
21	8.43	0.05	4.85	0.0	ABSENT	102	66	104	50	4.50	0.00	4.93	0.79	0.00	6.2		
22	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
23	8.60	0.05	4.85	0.0	ABSENT	104	68	100	50	4.60	0.00	4.50	0.84	0.00	5.4	562	
24	8.40	0.05	5.82	0.0	ABSENT	100	74	110	52	4.50	0.00	4.20	0.78	0.00	5.4		
25	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
26	8.40	0.05	5.82	0.0	ABSENT	98	72	110	56	4.50	0.00	4.30	0.77	0.00	5.6		
27	8.10	0.60	5.82	0.0	ABSENT	97	70	110	56	4.20	0.00	4.05	0.75	0.00	5.4		
28	*	*	*	*	*	*	*	*	*	*	*	*	*	*			
29	8.47	0.06	5.82	0.0	ABSENT	97	72	110	54	4.30	0.00	4.10	0.78	0.00	5.3		
30	8.20	0.06	5.82	0.0	ABSENT	94	72	112	52	4.33	0.00	4.27	0.75	0.00	5.7		
31	8.30	0.06	4.86	0.0	ABSENT	101	74	102	52	3.70	0.00	3.50	0.70	0.00	5.0		
<b>Avg</b>	<b>8.33</b>	<b>0.08</b>	<b>5.44</b>	<b>0.00</b>		<b>99</b>	<b>70</b>	<b>107</b>	<b>52</b>	<b>4.07</b>	<b>0.00</b>	<b>4.21</b>	<b>0.75</b>	<b>0.00</b>	<b>5.6</b>	<b>580</b>	<b>2.40</b>

NC not collected  
\*shutdown

Central Coast Water Authority  
**Calendar Year 2023 Actual and Requested Deliveries in Acre Feet**

Project Participant	Total Available AF Amounts <sup>(1)</sup>	ACTUALS		REQUESTED												Estimated Annual Delivery Total	
		Jan.	Subtotal	Feb	Mar	Apr	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Subtotal		
Guadalupe	237	4	4	48	20	16	16	16	16	16	16	16	16	16	16	212	216
Santa Maria	6,903	0	0	85	287	276	287	276	287	287	276	287	0	0	2,348	2,348	
So. Cal. Water Co.	187	0	0	0	0	0	20	25	30	30	30	30	20	0	185	185	
Vandenberg AFB	2,790	0	0	0	0	191	230	253	269	267	283	284	236	221	2,235	2,235	
Buellton	202	4	4	3	4	4	4	15	15	15	18	0	0	0	78	82	
Solvang (Billed to SY)	734	14	14	0	20	20	20	20	25	30	20	20	20	5	200	214	
Santa Ynez ID#1	445	0	0	0	100	150	50	0	0	0	0	0	0	0	300	300	
Goleta	2,253	0	0	0	0	0	54	162	162	171	162	54	0	0	765	765	
Morehart Land Co.	184	7	7	8	8	8	8	8	8	8	8	8	8	8	88	95	
La Cumbre	996	16	16	20	31	31	31	31	41	42	41	31	20	20	339	355	
Raytheon	29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Santa Barbara	1,072	0	0	0	0	0	36	108	108	114	108	36	0	0	510	510	
Montecito	1,222	0	0	0	0	0	36	108	108	114	108	36	0	0	510	510	
Carpinteria	1,476	0	0	0	0	0	24	72	72	76	72	24	0	0	440	440	
<b>Subtotal Santa Barbara:</b>	<b>18,729</b>	<b>45</b>	<b>45</b>	<b>164</b>	<b>470</b>	<b>696</b>	<b>816</b>	<b>1,194</b>	<b>1,141</b>	<b>1,170</b>	<b>1,142</b>	<b>826</b>	<b>320</b>	<b>270</b>	<b>8,210</b>	<b>8,255</b>	
Shandon		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Chorro Valley	7500	162	162	194	194	194	194	194	194	194	194	194	90	186	2,022	2,184	
Lopez	7500	58	58	199	199	199	199	199	199	199	170	170	94	150	1,977	2,035	
<b>Subtotal SLO County:</b>	<b>15,000</b>	<b>220</b>	<b>220</b>	<b>393</b>	<b>393</b>	<b>393</b>	<b>393</b>	<b>393</b>	<b>393</b>	<b>393</b>	<b>364</b>	<b>364</b>	<b>184</b>	<b>336</b>	<b>3,999</b>	<b>4,219</b>	
<b>TOTAL ENTITLEMENT DELIVERIES</b>	<b>33,729</b>	<b>265</b>	<b>265</b>	<b>557</b>	<b>863</b>	<b>1,089</b>	<b>1,209</b>	<b>1,587</b>	<b>1,534</b>	<b>1,563</b>	<b>1,506</b>	<b>1,190</b>	<b>504</b>	<b>606</b>	<b>12,209</b>	<b>12,474</b>	
<b>EXCHANGE DELIVERIES</b>																	
Santa Ynez-Exchange		0	0	0	0	0	(150)	(450)	(450)	(475)	(450)	(150)	0	0	(2,125)	(2,125)	
Goleta-Exchange		0	0	0	0	0	54	162	162	171	162	54	0	0	765	765	
Santa Barbara-Exchange		0	0	0	0	0	36	108	108	114	108	36	0	0	510	510	
Montecito-Exchange		0	0	0	0	0	36	108	108	114	108	36	0	0	510	510	
Carpinteria-Exchange		0	0	0	0	0	24	72	72	76	72	24	0	0	340	340	
<b>TOTAL EXCHANGE DELIVERIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total Lake Deliveries only</b>		<b>23</b>		<b>28</b>	<b>39</b>	<b>39</b>	<b>189</b>	<b>589</b>	<b>499</b>	<b>525</b>	<b>499</b>	<b>189</b>	<b>28</b>	<b>28</b>		<b>2,675</b>	

<sup>(1)</sup> Total AF of Table A allocation, carryover amounts, and water transfers



## CENTRAL COAST WATER AUTHORITY

Agenda Item V.B.  
Board of Directors  
February 23, 2023

### MEMORANDUM

February 14, 2023

**TO:** CCWA Board of Directors

**FROM:** Ray Stokes  
Executive Director

**SUBJECT:** CCWA Staff Salary Range Realignment

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#### Background

In 2016, CCWA retained the firm Koff & Associates to conduct a Total Compensation Study, which provided insight into CCWA salary and benefits in comparison to agencies that were identified as comparative due to their similarity in operations to CCWA, specifically those that operated T5 and D5 facilities. In 2022, CCWA retained Koff again to conduct a new Total Compensation Study, using the same comparator agencies.

The 2022 Study was presented and approved by the Board of Directors at its April 28, 2022 meeting. Included in the approval of the Board were several recommendations to adjust compensation and salary ranges. Following acceptance of the 2022 report, staff have determined that some positions need to be realigned within CCWA salary range classifications.

The study noted that internal salary relationships exist, and that internal equity between ranges should be considered and should include unique qualifications and responsibilities.

#### Discussion

The recommendation of the 2022 Study was to increase the Maintenance Superintendent salary range to a classification one range above the Water Treatment Plant Supervisor, due to the market and range placements of those two positions. In the 2016 Compensation Study, the Water Treatment Plant Supervisor was classified two salary ranges above the Maintenance Superintendent, again due to market and range placements. Prior to the 2016 Study, the two positions were in the same pay classification, going back to 2006.

We believe it is a more correct reflection of the import of both of these positions within CCWA to have them in the same salary classification (Range 38), thereby acknowledging that each of these positions have significant responsibility managing the operations of CCWA's Water Treatment plant and Distribution system. As senior operational staff members, the incumbents of both the Water Treatment Plant Supervisor and Maintenance Superintendent have critical roles in the daily operations of CCWA facilities, as well as lead roles in project planning and steering CCWA operations into the future.

Another position salary range that CCWA senior management believe should be adjusted is the Safety and Environmental Specialist. This position is currently vacant, and the job functions in the interim are being performed by a combination of consultants specializing in safety matters, and other staff handling regulatory reporting and internal safety matters.

The importance of this position has always been realized by CCWA senior management, and senior management wishes to increase the importance and responsibilities of the future incumbent, partially through raising the salary range of the position to be commensurate with other senior operational positions, from its current range 29 to the proposed Range 38 (a 21% increase).

By bringing this position in line with the Water Treatment Plant Supervisor and Maintenance Superintendent positions a group of peers will be established that will work together to coordinate CCWA daily operations and projects. The job description for the Safety position will also be adjusted following input from the safety consultants to reflect increased responsibility expected in regulatory and safety matters.

### **Financial Impact**

The change to the Water Treatment Plant Supervisor classification will not have an immediate impact on the salaries of the incumbents of the positions, as the current employee's salaries fall within the range proposed. There would be an impact on the salary for the Safety and Environmental Specialist position when the position is filled.

### **Recommendation**

That the CCWA Board of Directors authorize adjustment to the CCWA Salary and Grade Ranges to place the Water Treatment Plant Supervisor, Safety and Environmental Specialist and Maintenance Superintendent at salary grade 38.



## CENTRAL COAST WATER AUTHORITY

### MEMORANDUM

February 15, 2023

**TO:** CCWA Board of Directors

**FROM:** Ray Stokes  
Executive Director

**SUBJECT:** CCWA Succession Planning and Operational Changes

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#### Background

In 2012 at the time of the retirement of then CCWA Executive Director William Brennan, the CCWA Board of Directors agreed with management's decision to reduce senior management staff of CCWA from three to two members. Prior to that time, CCWA senior management had consisted of the Executive Director, Deputy Director, and Operations Manager/Engineer. Since 2012, CCWA senior management has consisted of the Executive Director and Deputy Director/Operations and Engineering.

In 2019 staff provided a presentation to the Board detailing CCWA's current position in terms of succession planning, which noted that a majority of CCWA staff were approaching retirement eligibility. In 2023, the same situation is true, with 6 of 7 of CCWA managers eligible for retirement, including the Executive Director and Deputy Director. In addition, among operations staff, 4 of 5 of the Water Treatment Plant Operators and 2 of 3 of the Instrumentation Department staff are eligible for retirement.

CCWA has always maintained a very lean staff, and has relied on the knowledge base of its long term employees to provide efficiencies. However, as these long term and well-seasoned employees retire, we anticipate that loss of institutional knowledge that could potentially impact operations if additional staff resources are not identified and implemented.

#### Discussion

As part of the 2023/24 Budget we are proposing to add two positions to the CCWA organizational structure, to facilitate training and to ensure that CCWA's complex and sophisticated operations continue seamlessly without impact on water quality. The additional positions proposed are as follows:

- Operations Manager
- Water Treatment Plant Operator Trainee

Basic job descriptions and justifications follow.

#### Operations Manager

In 2012 CCWA eliminated one of its senior positions as the responsibilities of the Engineer and Operational manager were combined in the Deputy Director/Operations and Engineering role. While this change has been beneficial in helping CCWA maintain a lean organizational structure, as CCWA begins to transition towards

succession planning it is important to create a new high level position to retain institutional knowledge and ensure CCWA projects and operations continue efficiently.

The proposed Operations Manager will initially be placed in an upper-management classification, charged with responsibility for some of CCWA's upcoming capital improvement projects and planning of construction and oversight of construction. It is anticipated that the position will transition to a more supervisory role with increased responsibility for operations staff, policy and internal relationships.

We anticipate this position would be placed in a salary range 46 on CCWA Salary Range Classification schedule (attached). This salary range was selected after reviewing similar position classifications currently advertised as well as its alignment to other internal salary ranges. The job description for the position would be based on the job description for the Operations Manager position in 2011, with the position reporting to the Deputy Director.

### **Water Treatment Plant Operator Trainee/Apprentice**

The Water Treatment Plant Operators are responsible for maintaining the potability of water as it is treated at CCWA's 50 MGD treatment plant facility. Water Treatment Plant Operators have sole responsibility for operations during the nighttime hours, weekends and holidays as CCWA's Treatment Plant operates on a 24/7 schedule. As 4 of CCWA's 5 incumbent Water Treatment Plant Operators are currently eligible for retirement, creating a backup for this position has been indicated as one of critical importance. We are proposing to hire an apprentice/trainee to work a non-shift schedule during training, and eventually transition into the regular operator schedule in the future after achieving certification.

CCWA has an existing trainee procedure for Water Treatment Plant Operators and Distribution Technicians, approved by the Board of Directors in 2007. The policy outlines that the pay grade of the trainee position shall be based on the number of certification steps needed to be fully qualified for the Distribution or Operator position. Both fully certified positions require Grade 3 certification. If the trainee has no certifications, then he or she will be placed 3 pay grades down from the pay grade of the fully certified position. If the trainee has a grade 1 certification, he or she will be placed 2 pay grades down from the pay grade of the fully certified position. If he or she has a grade 2 certification, he or she will be placed 1 pay grade down from the pay grade of the fully certified position. Once he or she achieves the Grade 3 certification and passes the appropriate internal testing, he or she will be moved from the trainee position to the fully certified position.

CCWA anticipates that we will utilize the Water Treatment Plant Operator apprenticeship program offered through the California Rural Water Association (CRWA). The CRWA program is designed to provide qualifications for multiple certifications in operations and safety while providing financial education and a pathway for a utility management certification as well. The water/wastewater specialist program also provides pathways for a 1 year certification from the CSUS office of water programs and also qualify the apprentice to apply for a 2-year associates degree in water and wastewater management at several California community college programs.

It is expected that utilizing this program will allow CCWA to fill a highly specialized position in a remote location, as the Water Treatment Plant's physical location has historically presented a barrier to rapidly filling open positions.

**Financial Impact**

The anticipated salary ranges for these two positions are as follows:

Operations Manager	Salary Range 46	\$148,643 - \$181,345
Water Treatment Plant Operator (Trainee)	Salary Range 20-22	\$85,062 - \$108,329

Additional financial impact would be the cost of benefits, relative to the salary of the hires.

Due to the level of experience and expertise that would be required of the Operations Manager, we propose that a management recruiting firm be retained to lead the search for this position. Two state-wide executive search firms specializing in Local Government and Special Districts have been contacted, and an estimate of their fees of \$19,000 is requested for inclusion in the FY 2023/24 Budget.

**Recommendation**

That the Board approve the staff recommendation to include two new positions in the CCWA FY 2023/24 Budget as detailed in this report, and authorize the Executive Director to engage a management recruiting firm to assist in the talent search for the Operations Manager at an amount not to exceed \$19,000.

**FACTORS**

Range E8, Max, Annual  
**\$80,208**  
 Spread  
**22.00%**  
 Range Increase  
**2.17%**  
 Pay Periods per Year  
**26**  
 Hours per Year  
**2,080**

Salaries established annually by CCWA Board of Directors

Annually	Monthly	Hourly	Meeting Date of Approval: April 28, 2022
\$ 298,849.60	\$ 24,904.13	\$ 143.68	Executive Director
\$ 209,052.90	\$ 17,421.08	\$ 100.51	Deputy Director

Salary Range	Annual		Monthly		Biweekly		Hourly		Positions Currently in Range
	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	
1	56,571	69,016	4,714	5,751	2,175.80	2,654.47	27.197	33.181	
2	57,798	70,514	4,817	5,876	2,223.01	2,712.08	27.788	33.901	
3	59,053	72,044	4,921	6,004	2,271.25	2,770.93	28.391	34.637	
4	60,334	73,607	5,028	6,134	2,320.54	2,831.06	29.007	35.388	
5	61,643	75,205	5,137	6,267	2,370.89	2,892.49	29.636	36.156	
6	62,981	76,837	5,248	6,403	2,422.34	2,955.26	30.279	36.941	
7	64,348	78,504	5,362	6,542	2,474.91	3,019.39	30.936	37.742	
8	65,744	80,208	5,479	6,684	2,528.61	3,084.91	31.608	38.561	
9	67,171	81,948	5,598	6,829	2,583.48	3,151.85	32.294	39.398	
10	68,628	83,726	5,719	6,977	2,639.55	3,220.25	32.994	40.253	
11	70,117	85,543	5,843	7,129	2,696.82	3,290.13	33.710	41.127	Administrative Assistant
12	71,639	87,400	5,970	7,283	2,755.34	3,361.52	34.442	42.019	Accounting Technician
13	73,194	89,296	6,099	7,441	2,815.14	3,434.47	35.189	42.931	
14	74,782	91,234	6,232	7,603	2,876.22	3,508.99	35.953	43.862	
15	76,405	93,214	6,367	7,768	2,938.64	3,585.14	36.733	44.814	
16	78,063	95,236	6,505	7,936	3,002.41	3,662.94	37.530	45.787	
17	79,757	97,303	6,646	8,109	3,067.56	3,742.42	38.344	46.780	
18	81,487	99,414	6,791	8,285	3,134.13	3,823.63	39.177	47.795	
19	83,256	101,572	6,938	8,464	3,202.14	3,906.61	40.027	48.833	Distribution Technician, Laboratory Analyst, Plant Maint. Technician
20	85,062	103,776	7,089	8,648	3,271.62	3,991.38	40.895	49.892	
21	86,908	106,028	7,242	8,836	3,342.62	4,077.99	41.783	50.975	Engineering Technician
22	88,794	108,329	7,399	9,027	3,415.15	4,166.48	42.689	52.081	
23	90,721	110,679	7,560	9,223	3,489.26	4,256.90	43.616	53.211	Water Treatment Plant Operator
24	92,689	113,081	7,724	9,423	3,564.98	4,349.27	44.562	54.366	
25	94,701	115,535	7,892	9,628	3,642.34	4,443.65	45.529	55.546	Senior Accountant
26	96,756	118,042	8,063	9,837	3,721.38	4,540.08	46.517	56.751	Maint. Foreman, Maint./Instrumentation Calibration and Repair Tech.
27	98,855	120,604	8,238	10,050	3,802.13	4,638.60	47.527	57.982	
28	101,001	123,221	8,417	10,268	3,884.64	4,739.26	48.558	59.241	IT/Instrumentation and Control Specialist
29	103,192	125,895	8,599	10,491	3,968.93	4,842.10	49.612	60.526	Safety & Environmental Specialist, Senior Chemist
30	105,432	128,626	8,786	10,719	4,055.06	4,947.17	50.688	61.840	
31	107,719	131,418	8,977	10,951	4,143.05	5,054.52	51.788	63.182	
32	110,057	134,269	9,171	11,189	4,232.96	5,164.21	52.912	64.553	
33	112,445	137,183	9,370	11,432	4,324.81	5,276.27	54.060	65.953	
34	114,885	140,160	9,574	11,680	4,418.66	5,390.77	55.233	67.385	Distribution Supervisor
35	117,378	143,201	9,782	11,933	4,514.55	5,507.75	56.432	68.847	Office Manager
36	119,925	146,309	9,994	12,192	4,612.51	5,627.26	57.656	70.341	
37	122,528	149,484	10,211	12,457	4,712.60	5,749.37	58.908	71.867	Water Treatment Plant Supervisor
38	125,187	152,728	10,432	12,727	4,814.87	5,874.14	60.186	73.427	Maintenance Superintendent
39	127,903	156,042	10,659	13,003	4,919.35	6,001.61	61.492	75.020	
40	130,679	159,428	10,890	13,286	5,026.10	6,131.84	62.826	76.648	
41	133,514	162,887	11,126	13,574	5,135.16	6,264.90	64.190	78.311	
42	136,412	166,422	11,368	13,869	5,246.60	6,400.85	65.582	80.011	
43	139,372	170,033	11,614	14,169	5,360.45	6,539.75	67.006	81.747	
44	142,396	173,723	11,866	14,477	5,476.77	6,681.66	68.460	83.521	
45	145,486	177,493	12,124	14,791	5,595.62	6,826.65	69.945	85.333	Controller (2022)
46	148,643	181,345	12,387	15,112	5,717.04	6,974.79	71.463	87.185	Operations Manager
47	151,869	185,280	12,656	15,440	5,841.10	7,126.14	73.014	89.077	Controller (2023)
48	155,164	189,300	12,930	15,775	5,967.85	7,280.78	74.598	91.010	
49	158,531	193,408	13,211	16,117	6,097.36	7,438.77	76.217	92.985	Controller (2024)
50	161,971	197,605	13,498	16,467	6,229.67	7,600.20	77.871	95.002	
51	165,486	201,893	13,791	16,824	6,364.85	7,765.12	79.561	97.064	
52	169,077	206,274	14,090	17,190	6,502.97	7,933.62	81.287	99.170	
53	172,746	210,750	14,396	17,563	6,644.08	8,105.78	83.051	101.322	
54	176,495	215,324	14,708	17,944	6,788.26	8,281.68	84.853	103.521	
55	180,325	219,996	15,027	18,333	6,935.57	8,461.39	86.695	105.767	
56	184,238	224,770	15,353	18,731	7,086.07	8,645.00	88.576	108.063	
57	188,236	229,648	15,686	19,137	7,239.84	8,832.60	90.498	110.407	
58	192,320	234,631	16,027	19,553	7,396.94	9,024.27	92.462	112.803	
59	196,494	239,722	16,374	19,977	7,557.45	9,220.09	94.468	115.251	
60	200,758	244,924	16,730	20,410	7,721.45	9,420.17	96.518	117.752	
61	205,114	250,239	17,093	20,853	7,889.01	9,624.59	98.613	120.307	



RESOLUTION NO. 2023-  
Introduced by President Borah

**A RESOLUTION OF THE GOLETA WATER DISTRICT BOARD OF DIRECTORS  
TO ESTABLISH THE DISTRICT’S REPRESENTATIVES TO OTHER AGENCIES**

WHEREAS, the Goleta Water District Code Section 8.20.050 provides for the appointment of members to serve as representatives of the District to other designated organizations; and

WHEREAS, Section 8.20.050 provides that the Board President has the authority to appoint individual board members or staff to act as representatives of the District to other agencies unless the constitution/by-laws of the agency organization or association require appointment by resolution.

BE IT FOUND, DETERMINED AND RESOLVED by the Board of Directors of the Goleta Water District as follows:

1. For the calendar year 2023, the following Board members are hereby designated as the District’s representatives to the agencies identified:
  - a. The District’s representative to the Association of California Water Agencies and the Association of California Water Agencies/Joint Powers Insurance Authority shall be Director Rosen. The District’s alternate representative shall be Director Evans.
  - b. The District’s representative to the Cachuma Conservation Release Board shall be Director Hanson. The District’s alternate representative shall be Director Borah.
  - c. The District’s representative to the Cachuma Operation and Maintenance Board shall be Director Hanson. The District’s alternate representative shall be Director Werner.
  - d. The District’s representative to the Central Coast Water Authority shall be Director Borah. The District’s alternate representative shall be Director Werner.
  - e. The District’s representative to the Santa Barbara County Chapter of the California Special Districts Association shall be Director Evans. The District’s alternate representative shall be Director Rosen.
  - f. The District’s representative to the Goleta Sanitary District shall be Director Evans. The District’s alternate representative shall be Director Borah.
2. In the event that a resolution to establish the District’s Representatives to other agencies for calendar year 2024 is not adopted before the end of the calendar year 2023, the designations set forth herein shall continue to be effective until such resolution is adopted.
3. This resolution shall take effect immediately.

**PASSED AND ADOPTED** by the Board of Directors of the Goleta Water District this 10<sup>th</sup> day of January, 2023 by the following roll call vote:

**AYE:**

**NAY:**

**ABSENT:**

**ABSTAIN:**

**ATTEST:**

\_\_\_\_\_  
**JOHN D. MCINNES  
DISTRICT SECRETARY**

\_\_\_\_\_  
**FARFALLA BORAH, PRESIDENT  
BOARD OF DIRECTORS**